Government of West Bengal
Department of Health & FW
Office of the Principal
College of Medicine & Sagore Dutta Hospital
578, B.T. Road, Kamarhati, Kolkata-700058

No.- COMSDH/Pr/ **517/23**   Date: 14 March, 2023

Quotation Notice

The Principal having his office at College of Medicine & Sagore Dutta Hospital, Kolkata- 700058 is inviting a **sealed quotation** on behalf of the Department of Health & Family Welfare, Government of West Bengal for preparing of rate schedule of **Identity Card Holder with detachable silk ribbon** for the Student of this institution for the years 2023-2024 from thereputed agencies for supply the same to the Office of the Principal, COM&SDH, Kolkata.

Sl. No.	Description of the Equipment	Specification	Quantity Approx.
1.	Semi-Transparent Photo Identity Card Holder for the Student of COM&SDH	Standard quality plastic holder (minimum 90mm width x 60mm Vertical), with detachable 15 mm printed silk ribbon.	2000 unit card holder with ribbon

The bidder should submit one sealed envelope, containing Technical BID with sample card (superscribing Technical BID) and another sealed envelope, containing Financial BID and both the above envelops (superscribing with Financial BID) will be submitted in another envelop (superscribing with quotation notification No. with date). The bid document should be dropped/submitted at the designated tender box kept at the Principal's office (2nd floor College Building), College of Medicine & Sagore Dutta Hospital.

The rate should be inclusive all taxes and others charges (Including tax, transportation, inspection charges etc.).

The following self-attested documents are required to be submitted as Technical BID, otherwise the said BID will be considered as cancelled.

1. Photocopy of valid Trade license.
2. Photocopy of GST Registration
3. Photocopy of PAN card.
4. Sample in separate envelop, duly signed by the agency on the sample as well as on envelop.

➤ The due date for opening of the bid is 22/03/2023 at 2PM and the offer should reach the office properly well before the due date & time i.e. latest by 1PM of 22/03/2023.

➤ If the opening/due date happens to be a holiday, then quotation / tender will be opened on the next working day at the same time.

➤ **The offer should remain valid for a period of one year from the date of placement of purchase order with a provision for further extension, if required.**

The samples will be verifiedalong with document verification of technical bid. **If the expert committee members will be satisfied with the samples, only then the respective bidder will be declared as technically qualified for opening of financial bid.**

The undersigned reserves the right to accept or reject any quotation without assigning any reason.

The quotation notice can be downloaded from the following website(**www.comsdh.org.in**)

Principal
College of Medicine &
Sagore Dutta Hospital

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No.- COMSDH/Pr/ 517/1(17)/23   Date: 14 March, 2023

Copy forwarded for information to -

1. The Sabhadhipati, ZillaParishad, North 24-Paraganas
2. The DME, Deptt. of Health &FW, Govt. of West Bengal, Salt Lake City, Kolkata-700091.
3. The DHS, Deptt. of Health & Family Welfare, Govt. of West Bengal, Salt lake City, Kolkata-700091.
4. The District Judge, North 24-Paraganas
5. The District Magistrate, North 24-Paraganas
6. The MSVP, COM & SDH&H,Kolkata
7. The Superintendent of Police, North 24-Paraganas
8. The District Information & Cultural Officer, North 24-Paraganas
9. The Chief Medical Officer of Health, North 24-Paraganas
10. The Chairperson, Kamarhati Municipality.
11. The Accounts Officer- College, COM&SDH,Kolkata.
12. The Accounts Officer- Hospital, COM&SDH,Kolkata.
13. The Head Clerk- College, COM & SDH, Kolkata.
14. The Head Clerk- Hospital, COM & SDH, Kolkata
15. The IT cell, SwasthyaBhawan for publication in the website of Dept. of Health &FW,Govt. of WB
16. Karrot Graphics for uploading the notice in the institutional website.
17. Office Notice Board, COM&SDH, Kamarhati, Kolkata- 700058.

Principal
College of Medicine &
Sagore Dutta Hospital